

MICHIGAN TRAVEL COMMISSION

BYLAWS, AS AMENDED

ARTICLE I - THE COMMISSION

Section 1. Name, Object and Purpose. The name of this body shall be the Michigan Travel Commission. The Commission is established to promote, maintain and develop the orderly growth of the Michigan travel product. The Commission shall have powers and responsibilities as described in Public Act 145 of the Public Acts of 1975, as amended.

Section 2. Seal of the Commission. The Commission may adopt an official seal. The seal shall bear the name of the Commission and be in such form as shall be determined by Resolution of the Commission.

Section 3. Office of the Commission. The general offices of the Commission shall be in Lansing and all meetings shall be held in these general offices unless otherwise specified by the Chairperson or the Commission.

ARTICLE II - MEMBERSHIP

SECTION 1. Membership. The Commission shall consist of 13 members appointed by the Governor with the advice and consent of the Senate. The Governor shall select members who are experienced in the travel, tourism, and recreation industry or an associated field. Members of the Commission shall be representative of all geographic areas of the state. Not less than 7 members of the Commission shall be owners and operators of for-profit businesses from the private sector of the travel, tourism, and recreation industry. Of the 7 members appointed from the private sector not less than 4 members shall be owners and operators of small businesses. As used in this section, "small businesses" means business concerns incorporated or doing business in this state which employ not more than 100 full-time or part-time employees.

A member of the Commission shall be appointed for a term of 4 years. Upon the expiration of a member's 4-year term, a vacancy shall exist until filled by the Governor. Vacancies in the Commission membership shall be filled by the Governor, with the advice and consent of the Senate, for the unexpired term. No member may serve more than 2 full 4-year terms.

ARTICLE III - OFFICERS

Section 1. Office. The officers of the Commission shall be a Chairperson, a Vice-Chairperson, and the Secretary.

Section 2. Term of Office. The Chairperson and Vice-Chairperson shall be elected annually by the membership of the Commission for a term of 1 year. The Chairperson and Vice-Chairperson shall be eligible to serve more than one consecutive term in the same office. The term of office shall conform with the state fiscal year.

Section 3. Chairperson. The Chairperson shall be elected by the Commission from its membership at the annual meeting. The Chairperson shall preside at all meetings of the Commission. The Chairperson may appoint temporary committees to deal with special issues.

Section 4. Vice-Chairperson. The Vice-Chairperson shall be elected by the Commission from its membership at the annual meeting. The Vice-Chairperson shall perform the duties of the Chairperson when the Chairperson is out of the state, is absent from any meeting, or when the Chairperson advised the Vice-Chairperson of incapacity, except as otherwise provided by law. The Chairperson shall resume duties upon notification to the Vice-Chairperson.

Section 5. Secretary. The Director of Travel Michigan shall serve as the Secretary. The Secretary shall take the minutes of the Commission meetings and prepare the agenda for Commission meetings. The Director of Travel Michigan shall be the Chief Executive Officer of the Michigan Travel Commission and shall have discretionary decision making power over all programs of the Michigan Travel Commission within the frame work of established Commission policy and guidelines. The Secretary shall serve without vote.

ARTICLE IV - MEETINGS

Section 1. Meetings. The Commission shall hold at least four meetings annually including the annual meeting which shall be held in conjunction with the Governor's Conference on Tourism. The Chairperson may, when deemed expedient, or upon the request of at least three members of the Commission, call a meeting of the Commission. The call for a meeting, specifying the time and place of the meeting, shall be distributed to each member of the Commission at least ten days prior to the meeting. If the meeting is called without proper notice, members of the Commission must waive notice of the meeting either by attendance at the meeting or written waiver.

Section 2. Attendance. All members of the Michigan Travel Commission are expected to be in attendance at all regularly scheduled meetings of the Commission. The attendance record of any member is subject to review by the Commission.

Section 3. Agenda. Items which a member of the Commission or the staff wish to submit for the agenda must be received by the Secretary no later than ten days preceding the meeting. The agenda shall be distributed to the members of the Commission at least seven days preceding the meeting. The Chairperson or any member of the Commission may, at the Commission meeting, place on the agenda additional items as special business which shall be considered after those items which are on the agenda.

Section 4. Quorum. A majority of the members of the Commission shall constitute a quorum and not less than a majority of such members may take any official action. Official actions may be taken only at commission meetings.

Section 5. Manner of Voting. No official action of the Commission shall be taken without a vote of the members of the Commission. The Chairperson or any member of the Commission may call for a roll call with the yeas and nays entered in the minutes.

Section 6. Public Meetings. All meetings of the Commission will be open to the public.

Section 7. Minutes. Minutes of all Commission meetings, including all votes, shall be kept by the Secretary of the Commission and shall be corrected and approved at a succeeding meeting. They shall be open and available to the public.

Section 8. Procedures. Robert's Rules of Order, newly revised edition, as modified by these bylaws, shall be observed by the Commission in the conduct of its business.

ARTICLE V - AMENDMENTS

Section 1. Amendments. These bylaws may be amended in accordance with the following procedure: The proposed amendment or amendments shall be submitted in writing at a meeting and shall lay on the table between that meeting and the next meeting, at which time such amendment or amendments must be voted upon. The proposed amendment or amendments may only be adopted by the affirmative vote of a majority of the members of the Commission at the meeting following the meeting at which such amendment or amendments were submitted.

ARTICLE VI - SUSPENSION OF BYLAWS

Section 1. Suspension of Bylaws. Any or all of the provisions of these bylaws, except Article IV, Section 6, may be suspended at any meeting by a unanimous vote of the members of the Commission.

Adopted December 1, 1975
Amended February 9, 1977
Amended October 22, 1981
Amended May 27, 1987
Amended December 9, 1994
Amended June 20, 1997